

# APPLIED CIMS (CIMS4)

## ABOUT THE COURSE

The Coordinated Incident Management System (CIMS) provides the model or structure for the command, control and coordination of emergency response in New Zealand.

The Applied CIMS (CIMS4) course is recommended for all emergency response personnel and in particular those involved in the management of any response efforts. The training is designed to equip personnel with the knowledge and skills required to apply the principles of CIMS to an emergency response of any kind and at any scale. Our CIMS4 course is interactive, practically focused and covers all of the elements of CIMS2 (US17279) and CIMS 4 (US29553 & 29554) and has received positive feedback from Civil Defence, Police, FENZ, District Health Boards, LandSAR, Airport Management teams and numerous government agencies, corporate bodies and NGO's.

## COURSE OUTCOMES

The overall objective of the course is to instill an understanding of the principles, structure and operation of CIMS in New Zealand. By the end of this course you should be able to;

- Demonstrate knowledge of the interrelated functions of the CIMS model;
- Demonstrate knowledge of Control function responsibilities and describe other Incident Management Team (IMT) function manager roles;
- Demonstrate knowledge of the Action Plan process in an incident;
- Gain and convey situational awareness;
- Produce and update an Action Plan in an incident; and
- Demonstrate appropriate communication skills in an incident.

The course contains requires participants to work together in small syndicates to perform as members of an Incident Management Team (IMT) to manage response efforts to a range of scenarios and at a range of levels.

## STUDENT ACHIEVEMENT

All persons who successful complete all aspects of the course will gain the following NZQA Unit Standards:

- 17279 Level 2, 2 Credits, (aka CIMS2)
- 29553 Level 4, 2 Credits, (aka CIMS4)
- 29554 Level 4, 2 Credits, (aka CIMS4)

## TRAINING PROGRAMME

### Pre-workshop:

For those without prior experience of incident management or CIMS we recommend downloading the free CIMS Guidelines and reviewing the principles, terminology and core functions.

### Workshop:

Consists of the practical component of the course which is usually delivered over two days with approximate timings of 8.30am until 5pm over two consecutive days. Note that due to scenarios and participant's prior knowledge the completion time for each day may vary.

## ENTRY CRITERIA

Open entry as CIMS2 is incorporated into this course.

## COST

- Emergency Services<sup>1</sup> - \$350 per person\*
  - Corporate and Public Course - \$450 per person\*
- \*Additional catering costs may apply.*
- Organisation specific courses may differ from these costs.

For definitions of [Emergency Services](#)<sup>1</sup> and ['fee-free training'](#) for SAR/CDEM check out our website or contact us at any of the details below.

## WHAT TO BRING

- **Your own copy of the CIMS Guidelines in either electronic or printed form. Talk to your agency or [download a copy of the guidelines here for FREE](#).**
- Pen/Pencil.
- Your NZQA, NSI or NSN number (if known).

If you have pre-enrolled and been contacted by the Admin team only a drivers licence is required on the day.

If you have not preenrolled you will be required to meet one of the following options for NZQA registration purposes.

If an NZ Citizen

- A **photocopy** of either your Birth Certificate or NZ Passport

If an NZ Resident

- A **photocopy** of either your Passport ID page AND a photocopy of your residency approval

Internationals:

- A **photocopy** of your Passport and Visa

